



**CITY OF BAYOU LA BATRE
BUILDING INSPECTION DEPARTMENT
LAND DISTURBANCE PERMIT APPLICATION**

Date of Application: _____

Application Fee Received by: _____

Permit Number: BLD 200__ - _____

This permit application must include the applicant's Site Grading and Drainage Plan, and Erosion Control Plan along with sufficient engineering calculations to verify storm water discharge(s). The plans must be factual and complete and be submitted in triplicate along with payment of the appropriate fee to the City of Bayou La Batre, Building Department, Code Administration Office.

Pursuant to the requirements of the City of Bayou La Batre Storm Water Management Ordinance (566) and its Flood Plain Management Plan, the undersigned hereby applies for a permit for the activity represented on the attached plans.

APPLICANT'S Name

APPLICANT'S Phone Number

APPLICANT'S Address

City, State, Zip Code

AUTHORIZED Representative's Name

AUTHORIZED Representative's Phone No

AUTHORIZED Representative's Address

City, State, Zip Code

Site Location/Attach a legal description

Site Address

Signature (Applicant or Authorized Representative)

Signature (Receiving Inspection Dept/Date)

Applicant AND Authorized Representative information is required to submit application.

Approval of the Land Disturbance Permit is **NOT** authority to initiate construction. The applicant is responsible for obtaining the necessary approvals and ensuring compliance with applicable Building, Zoning, Subdivision, Tree, Traffic, and Right-of-Way ordinances and regulations as well as all state and federal regulations.

Land Use Administration Representative/Date

NOTES:

1. **This permit expires upon completion of the work authorized, or not later than one year from the date of issuance.** No work shall be performed after that date without prior written approval from the City of Bayou La Batre Building Inspection Department.
2. Construction plans are maintained in the City Building Inspection Department and should be in compliance with Ordinance #504 and #511 (City of Bayou La Batre Storm Water Management/Flood Control Ordinance and Tree Protection & Landscaping Ordinance). An Alabama licensed Professional Engineer must certify to the Building Inspection Department that this project has been completed in accordance with plans approved by the City.



**CITY OF BAYOU LA BATRE
BUILDING INSPECTION DEPARTMENT
LAND DISTURBANCE PERMIT APPLICANT CHECKLIST**

Project _____ Date _____

Address _____

Applicant Name _____

ITEMS REQUIRED FOR PERMIT APPLICATION

_____ Vicinity Map

_____ Legal Description

_____ Tree Plot Plan

_____ Plans are drawn to scale, stamped and signed by an Alabama licensed P.E.

_____ Provide a letter by an Alabama licensed Professional Engineer that he/she had been retained for a sufficient amount of time for inspection to certify that the project was built according to the approved plans and that if there are significant changes in the final construction of the project from what was shown on the previously approved plans, new drawings and calculations will be submitted for approval.

_____ A brief narrative describing the existing site conditions and major elements of the project is provided.

_____ Topographical details before and after development are provided.

_____ City of Bayou La Batre benchmark reference is shown on the grading and drainage plan.

_____ Are all drainage easements shown in the grading and drainage plan?

_____ Is the City of Bayou La Batre, County or State right-of-way shown on the grading and drainage plan?

_____ Drainage calculations are provided, including but not limited to, spread calculations, ditch analysis, hydraulic grade line calculations, analysis of energy dissipator.

_____ Storm water detention is required and provided in the design.

_____ Orifice details are provided.

_____ Detention pond maintenance responsibility is clearly stated on the plans. Where a property owners association is responsible, such an agreement must be recorded prior to final acceptance of the plans.

_____ If an existing detention facility is utilized, the detention facility should be field-surveyed to verify the capacity and functionality of the existing detention facility.



**CITY OF BAYOU LA BATRE
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LAND DISTURBANCE PERMIT APPLICANT CHECKLIST**

Project _____ Date _____

_____ Engineer evaluation that the receiving stream can handle the additional flow is provided. Site drainage is tied to the City's storm water system.

_____ A *hold-harmless* agreement is required for concentrated discharge to an adjacent property.

_____ If the disturbed area is one (1) acre or greater, is the site registered with the Alabama Department of Environmental Management (ADEM)?

_____ If the site is registered with ADEM, provided proof of registration with the land disturbance application.

_____ Are there wetlands on site? _____ Will the wetlands be disturbed? _____ If so, has a permit been issued by the Corps of Engineers? Have the wetlands been delineated and the delineation shown on the grading and drainage plan?

_____ Sedimentation and erosion control plan is provided with the land disturbance application.

_____ Was phasing of the disturbed areas considered?

_____ Location of silt fence and hay bales ___ Construction Entrance required Protection of existing and proposed catch basins

_____ Provide a note on the Construction Best Management Practice Plan (CBMPP) that the contractor is responsible for daily inspection and continued maintenance of erosion control elements.

_____ Site in AE Flood Zone

Show the limits of the AE flood zone and the base flood elevation on the grading and drainage plan

_____ The base flood elevation is: _____ feet

_____ Finished floor elevations must be at least one (1) foot above the base flood elevation.

_____ Does the design call for filling within the flood plain?

_____ Filling is not allowed within the flood plain without a letter from licensed Professional Engineer.

_____ Sidewalks are required unless a variance is obtained.

_____ Specify curb cuts and sidewalks to City of Bayou La Batre standards.

_____ For a Clearing Permit, provide a statement that the site will not be denuded for more than 60 days.

_____ All plans, designs and developments must be in accordance with the Storm Water Management Ordinance 566



City of Bayou La Batre, Alabama

APPLICATION FOR PERMIT TO DEVELOP IN A SPECIAL FLOOD HAZARD AREA
(P Permit For Use by Participating NFIP Communities in the State of Alabama)

COMMUNITY: City of Bayou La Batre

PERMIT NUMBER:

The undersigned hereby makes application for a permit to develop in a designated Flood Hazard Area (100 Year Floodplain). The work to be performed is described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Flood Damage Prevention Ordinance of City of Bayou La Batre, Mobile County and with all other applicable Federal, State, and local regulations.

Owner or Authorized Agent's Name:
Builder/Contractor's Name:
Address:
Phone and Fax Numbers:
Site Location (include tax parcel identification)

TO BE COMPLETED BY APPLICANT:

Section A. Description of Work (Check Appropriate Item(s)).

- 1. Proposed Development Description: Alteration or Repair, Filling, Relocation, Grading, New Construction, Manufactured (Mobile), Home Installation, Dredging, Subdivision, Water Course Alteration, Other (Describe)
2. Type of Construction: Accessory Structure, Addition, Demolition, Non-residential, Improvement (to existing Structure), Residential, Temporary-Structure, Other - (Describe)

3. Comments:

4. NOTE: Applicant understands and agrees that this permit is issued on the conditions and facts described; any permit may be repealed if conditions or facts change; permit void if the activity has not begun within 180 days of the issuance date; and the permit will remain valid for one year from date of issuance.

* Section B. Alterations, Additions, or Substantial Damage/Improvements to an existing structure.

- 1. What is the estimated market value of the existing structure?
2. What is the estimated cost of the proposed construction?
3. If the cumulative cost of the proposed construction in conjunction with any previous improvements during a ten (10) year rolling period equals or exceeds 50 percent of the market value of the structure then the substantial improvement/damage requirements apply.
4. * If substantially damaged, has Increased Cost of Compliance (ICC) Coverage Checklist been reviewed?

Section C. Site Identification.

- 1. Is the proposed development in an identified floodway?
2. If the answer to item one, Section C., is yes, has a "No Rise" Certification been completed and attached?
3. What flood zone and panel number appear on the Flood Insurance Rate Map (FIRM) or Flood Hazard Boundary Map (FHBM) in the proposed development area?
4. What is the Base Flood Elevation (BFE) at the site?
5. What is the required Lowest Floor Elevation (Including Basement)?
6. What is the elevation to which all attendant utilities, including all heating and electrical equipment will be installed or flood proofed?
7. If the structure is flood proofed, the required floodproofing elevation is
8. Will the proposed development require alteration of any water course?
9. Is the proposed development in a "V" Zone? If yes, attach completed "V" Zone certification form and insure

propane tanks are anchored and during plans review, insure swimming pools meet FEMA "V" Zone Requirements.

10. Is the proposed development in a Coastal Barrier Resource Area (CBRA) or an Otherwise Protected (Coastal) Area (OPA). _____ Yes _____ No. If "Yes" Stop. Special provisions are applicable to this area.

Check with the Flood Damage Prevention Ordinance Administrator before proceeding with this application.

Section D. Non-Residential Construction

1. Type of flood protection method used? (Check correct box(es)) _____ Flood proofing _____ Elevation

NOTE: Appropriate, current FEMA Form Required.

TO BE COMPLETED BY ADMINISTRATOR/BUILDING DEPARTMENT

Section E. Subdivision.

1. Does this subdivision or other development contain 50 lots or 5 acres (whichever is less)? _____ Yes _____ No
2. * If yes, base flood elevation data must be provided by the developer.

Section F. Administrative:

1. The applicant understands that an on-site inspection is required at the time of completion of the lowest floor and / or lowest horizontal supporting member is in place.
2. At the time of inspection, a certified Elevation Certificate using a current FEMA Form 81-31 and is required to be on-site and the original on file in the Inspection Department Office.
3. If for any reason elevation does not comply with the required height above BFE (Base Flood Elevation) alterations will be required to be made before continuing construction.
4. A Final Inspection is required on the structure after the building is completed and ready for occupancy. The benchmark is to be left on site until the development is completed at that location.
5. Provide "As Built" Floodproofing certification, if required, by a registered professional engineer.
6. Applicant is responsible for acquiring (required and approved) Local, State, or Federal permits prior to the start of construction.
7. Comments: (Attach additional comments if necessary) _____

Section G. Attachments: (Check and provide all that apply)

- Site Plan required showing buildings and improvements, flood zones, base flood elevation (a completed FEMA Elevation Certificate is required for each structure).
- Building floodproofing (FEMA Floodproofing Certificate required) plans certified by registered architect or professional engineer. (Required for non-residential floodproofing in lieu of Elevation Certificate).
- Building elevation plans by registered architect or professional engineer (required for elevated construction).
- * An "Approximate" zone elevation determination by professional land surveyor or registered professional engineer and submitted on a FEMA Elevation Certificate. Exhaust all resources (TVA, USACE, ALDOT, etc.) to establish BFE for areas where Base Flood Elevation has not been determined by FEMA.
- "No-Rise/No-Impact" certification by registered professional engineer. (Required for development in floodway to include hydraulic and hydrologic analyses supported and submitted on FEMA Form MT-2).
- "V" Zone Certification by registered professional engineer. (Required for coastal construction in areas identified on FIRM as Zone V, VE, or V1-30).
- * Complete Increased Cost of Compliance Coverage Checklist, if applicable, and attach to this permit.

I, the undersigned, understand that I Must comply with the City of Bayou La Batre Flood Damage Prevention Ordinance #566 and all applicable Local, State, and FEMA regulations. In addition, permanent electrical service will not be energized until all provisions are compliant.

Applicant's Signature: _____ Date: _____

Local Administrator's Signature: _____ Date: _____

_____ **APPROVED** _____ **DENIED** _____ **CONDITIONAL**

COMMENTS RELATING TO CONDITIONAL APPROVAL: (Attach additional comments if necessary)

Reference: Ordinance 566